

Lisle-Woodridge Fire District
Board of Trustees Regular Meeting Minutes
Tuesday, March 25, 2014 5:30 p.m.
Station #51 / Headquarters 1005 School Street Lisle, IL

CALL TO ORDER

President Lawrence called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:30 p.m. on Tuesday, March 25, 2014, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Lawrence, Vice President Lowe, Secretary Kagann, Treasurer Frank, Trustee Althoff, Chief Freeman, Deputy Chief Krestan, Deputy Chief Anderson, Finance Director Beshears, Bureau Chief French, Bureau Chief Spinazola, EMS Coordinator Weaver, Attorney Weiler of Mickey, Wilson, Weiler, Renzi & Andersson and Recording Secretary McClain. Also present: Battalion Chief Johnson.

PLEDGE OF ALLEGIANCE

Those present recited the Pledge of Allegiance.

CONSENT AGENDA

President Lawrence asked if anyone wanted any items removed from the February 25, 2014 Omnibus Vote Agenda. Trustee Althoff asked that item #6 be removed from the Omnibus Vote Agenda. President Lawrence made a motion to place items 1 – 5 and 7 – 9 inclusively as Omnibus Vote Agenda items; and further moved that these items be considered together as the Omnibus Vote Agenda. Vice President Lowe seconded the motion. All ayes. The motion carried with no dissension (5 ayes / 0 nays).

1. Approve February 25, 2014 Board of Trustee Meeting Minutes
2. Approve February 25, 2014 Board of Trustee Closed Session Meeting Minutes
3. Approve March 19, 2014 Board of Trustee Special Meeting Minutes
4. Approve March 19, 2014 Board of Trustee Closed Session Meeting Minutes
5. Approve Purchase Order Batch #14ENC009 – Equipment
6. ****removed****
7. Approve Purchase Order Batch #14ENC011 – Uniforms
8. Approve March 2014 Accounts Payable Expenditures
9. Acknowledge Receipt of Activity Reports

President Lawrence made a motion to approve agenda items 1 – 5 and 7 - 9 inclusively as the Omnibus Vote Agenda in a single group. Secretary Kagann seconded the motion. The motion carried by a roll call vote (5 ayes – Lawrence, Kagann, Althoff, Frank, Lowe / 0 nays).

****Item #6 - Approve Purchase Order Batch #14ENC010 – Consultant**

President Lawrence made a motion to approve agenda item #6. Trustee Althoff seconded the motion. Trustee Althoff asked for an explanation of these charges. Chief Freeman stated that a RescueNet software trainer was hired to come on-site to provide concentrated training to EMS Coordinator Weaver, Finance Director Beshears, Administrative Assistant Mulacek and Accounting Specialist Youngberg for ambulance billing. The motion carried by a roll call vote (5 ayes – Lawrence, Althoff, Frank, Kagann, Lowe / 0 nays).

COMMUNICATIONS RECEIVED

A letter was received from Pension Trustee Joe Kagann indicating his desire to be reappointed to the Pension Board.

MATTERS OF THE PUBLIC

MATTERS OF LOCAL UNION #2986

Union President Capua is attending a Conference.

OLD BUSINESS

Financial Planning: Consumer Price Index – Unadjusted (CPI-U)

Chief Freeman reported that there was a slight increase of 0.1 percent in February. The unadjusted 12-month CPI-U ending as of February 28, 2014 is 1.1%.

NEW BUSINESS

Approve Resolution No. 14-__ __ Authorizing the Disposition of Property Owned by the Lisle-Woodridge Fire District and no Longer Needed for the District's Purpose

President Lawrence made a motion to adopt Resolution No. 14-__ __ A resolution authorizing the disposition of property owned by the Lisle-Woodridge Fire District and no longer needed for the District's purpose. Vice President Lowe seconded the motion. The motion carried by a roll call vote (5 ayes – Lawrence, Lowe, Althoff, Kagann, Lowe / 0 nays). President Lawrence assigned Resolution No. 14-02.

BOT Authorization for BOFC Promotions

President Lawrence made a motion to authorize the Board of Fire Commissioners to promote Patrick Reynolds to the rank of Battalion Chief, Steve Jansen to the rank of Captain, Joe Lissman to the rank of Lieutenant, Annette Zapp to the rank of Lieutenant and Luke Peterson to the rank of Lieutenant in order to fill vacancies. Treasurer Frank seconded the motion. The motion carried by a roll call vote (5 ayes – Lawrence, Frank, Althoff, Kagann, Lowe / 0 nays). The District will host a promotion ceremony on March 30, 2014.

Chief Freeman stated that Steve Jansen has a long-standing commitment, so he will not be able to attend the Promotion Ceremony. We just received a retirement request from Carl DeLeo. Captain DeLeo will be recognized at a ceremony on April 23, 2014.

BOT Authorization for BOFC to Process New Firefighters

President Lawrence made a motion to authorize the Board of Fire Commissioners to begin the process of FireMedic hiring. Trustee Althoff seconded the motion. All ayes. The motion carried with no dissension (5 ayes / 0 nays).

BOFC Approval of BOFC Appointment

Motion was made by President Lawrence to appoint Mark Vavruska to the Board of Fire Commissioners for the Lisle-Woodridge Fire District to assume the remaining term of Commissioner Armstrong expiring May 31, 2014 and for a term of three years effective June 1, 2014, second by Vice President Lowe. Chief Freeman stated that we received a “verbal” on Mr. Vavruska’s background check. The motion carried by a roll call vote (5 ayes – Lawrence, Lowe, Althoff, Frank, Kagann / 0 nays).

DuPage County Stakeholders Meeting

President Lawrence stated that the DuPage Mayors and Managers will present the preliminary draft of the consolidation report which will be released March 20, 2014. A meeting is scheduled for April 14, 2014 at Glenside at 7:00 p.m.
Chief Freeman summarized the report.

Board of Fire Commissioners Report

Deputy Chief Krestan reported that the Commissioners met March 5, 2014. Deputy Chief Krestan relayed that the Commissioners were extremely appreciative that the Board allowed them to participate in the interview process for the new Commissioner. They will approve promotions of Deputy Anderson, Lt. Capua and FM Little. The Promotion Ceremony will take place on April 27, 2014.

Pension Board Report

The Pension Board met on March 24, 2014. Deputy Chief Krestan reported on the meeting. The Board approved one service pension and received a disability pension application. The draft of the actuarial was presented. The majority of the Board agreed to discuss the actuarial report further at the April Board meeting.

- Pension Board Appointment – The majority of the Board agreed that it would be prudent to advertise this position and accept applications from the public. The Board discussed the process and agreed on the timeline. The interviews will take place at the April meeting and a decision will be made by the May meeting. Attorney Weiler will get information on the term and extension of the term.

DuPage Fire District Trustees Association

There is a meeting scheduled for April 14, 2014 as discussed.

IAFPD / NIAFPD Report

President Lawrence reported IAFPD is having a quarterly meeting the first week of April.

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Trustee Lowe reported that there is a NIAFPD meeting next week.

VEBA Report

Trustee Althoff reported that the February 2014 monthly VEBA report is in Dropbox.

DU-COMM Report

Nothing to report.

CHIEF'S REPORT: SUMMARY & ADMINISTRATIVE CALENDAR

Chief Freeman reminded the Trustees to file their Statement of Economic Interests by May 1st.

Trustee Althoff and Chief Freeman enlightened the Board in regard to the proposed Main Street development project.

Bureau Chief Spinazola created a spreadsheet comparing area Fire District's tax rates. The Board discussed this report.

CLOSED SESSION

At 7:03 p.m. President Lawrence made a motion to go into closed session for the purpose of discussing pending, probable, or imminent litigation (5 ILCS 120/2 (c) 11). Trustee Althoff seconded the motion. The motion carried by a roll call vote (5 ayes – Lawrence, Althoff, Frank, Kagann, Lowe / 0 nays).

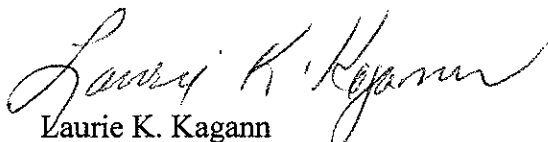
Having taken no action in closed session, President Lawrence reconvened the open session portion of the meeting at 7:16 p.m. Present were President Lawrence, Vice President Lowe, Secretary Kagann, Treasurer Frank, Trustee Althoff, Chief Freeman, Deputy Chief Krestan, Deputy Chief Anderson, Finance Director Beshears, Bureau Chief French, Bureau Chief Spinazola, EMS Coordinator Weaver, Attorney Weiler, Battalion Chief Johnson and Recording Secretary McClain.

Trustee Althoff thanked the emergency personnel that helped with the Lisle Chamber 5K Run.

ADJOURNMENT

There being no further business to come before the Board, at 7:17 p.m. Vice President Lowe made a motion to adjourn the meeting. Secretary Kagann seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

Respectfully submitted,



Laurie K. Kagann
Secretary, Board of Trustees