

**Lisle-Woodridge Fire District**  
*Board of Trustees Regular Meeting Minutes*  
*Tuesday, April 22, 2014 5:30 p.m.*  
*Station #51 / Headquarters 1005 School Street Lisle, IL*

**CALL TO ORDER**

Vice President Lowe called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:30 p.m. on Tuesday, April 22, 2014, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

**ROLL CALL**

In attendance were Vice President Lowe, Secretary Kagann, Treasurer Frank, Trustee Althoff, Trustee Appointee Perry, Finance Director Beshears, Attorney Weiler of Mickey, Wilson, Weiler, Renzi & Andersson, Attorney LaPointe and Recording Secretary McClain. Chief Freeman was absent and excused. Also present: Deputy Chief Krestan, Deputy Chief Anderson, Bureau Chief French, Bureau Chief Spinazola, EMS Coordinator Weaver, Battalion Chief Bateman. Audience: Lt. Demas, FM Haefner, FFI Little, Lt. Madden and FM Huegel.

**PLEDGE OF ALLEGIANCE**

Those present recited the Pledge of Allegiance.

Vice President Lowe deferred to Item #1 and #2 under New Business.

*Oath of Office for Appointed Trustee*

John F. Perry was appointed to the Lisle-Woodridge Fire District Board of Trustees by the DuPage County Board on April 8, 2014. Vice President Lowe administered the Oath of Office to Mr. Perry.

*Reconstitution of the Board of Trustees Due to Appointment*

Trustee Althoff nominated Brent Frank to the office of President. Vice President Lowe asked if there were any other nominations for President. There being none Vice President Lowe asked for a motion to accept the nomination by acclamation. Trustee Althoff so moved and Vice President Lowe seconded the motion. The motion carried by a voice vote with no dissension. (5 ayes / 0 nays).

Trustee Althoff nominated Jamie Lowe to the office of Vice President. Vice President Lowe asked if there were any other nominations for Vice President. There being none, Vice President Lowe asked for a motion to accept the nomination by acclamation. Trustee Althoff so moved and President Frank seconded the motion. The motion carried by a voice vote with no dissension. (5 ayes / 0 nays)

President Frank nominated Tom Althoff to the office of Secretary. Vice President Lowe asked if there were any other nominations for Secretary. There being none, Vice President Lowe asked for a motion to accept the nomination by acclamation. President Frank so moved and Trustee Kagann seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

Secretary Althoff nominated John Perry to the office of Treasurer. Vice President Lowe asked if there were any other nominations for Treasurer. There being none, Vice President Lowe asked for a

motion to accept the nomination by acclamation. Secretary Althoff so moved and President Frank seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

## **CONSENT AGENDA**

President Frank asked if anyone wanted any items removed from the April 22, 2014 Omnibus Vote Agenda. Trustee Kagann made a motion to place items 1 – 9 inclusively as Omnibus Vote Agenda items; and further moved that these items be considered together as the Omnibus Vote Agenda. Vice President Lowe seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

1. Approve March 25, 2014 Board of Trustee Meeting Minutes
2. Approve March 25, 2014 Board of Trustee Closed Session Meeting Minutes
3. Approve Purchase Order Batch #14ENC012 – Conferences
4. Approve Purchase Order Batch #14ENC013 – Meeting Expenses
5. Approve Purchase Order Batch #14ENC015 – Vehicle
6. Approve Check Batch #14APS018 – Vehicle
7. Approve March 2014 Accounts Payable Expenditures
8. Acknowledge Receipt of December 2013 and January & February 2014 Financial Reports
9. Acknowledge Receipt of Activity Reports

Trustee Kagann made a motion to approve agenda items 1 – 9 inclusively as the Omnibus Vote Agenda in a single group. Secretary Althoff seconded the motion. The motion carried by a roll call vote (5 ayes – Kagann, Althoff, Perry, Lowe, Frank / 0 nays).

## **COMMUNICATIONS RECEIVED**

### **MATTERS OF THE PUBLIC**

### **MATTERS OF LOCAL UNION #2986**

Union President Capua reported that the Union continues to meet with management. President Capua gave a brief description of the legislative issues that were addressed at the Federal and State Conferences he recently attended. President Capua reported on upcoming events.

### **OLD BUSINESS**

### **NEW BUSINESS**

#### *BOT Authorization for BOFC Promotions*

Secretary Althoff made a motion to authorize the Board of Fire Commissioners to promote Dan Anderson and Tim Capua to the rank of Captain and James Little to the rank of Lieutenant in order to fill vacancies. Trustee Kagann seconded the motion. The motion carried by a roll call vote (5 ayes – Althoff, Kagann, Perry, Lowe, Frank / 0 nays). The District will host a promotion ceremony on April 27, 2014.

*Approve Resolution No. 14-\_\_ \_\_ Authorizing the Disposition of Property Owned by the Lisle-Woodridge Fire District an no Longer Needed for the District's Purpose*

Deputy Chief Anderson reported that staff is seeking the Board's approval to dispose of obsolete or no longer functioning computer equipment.

Trustee Kagann made a motion to adopt Resolution No. 14-\_\_ \_\_ A resolution authorizing the disposition of property owned by the Lisle-Woodridge Fire District and no longer needed for the District's purpose. Secretary Althoff seconded the motion. The motion carried by a roll call vote (5 ayes – Kagann, Althoff, Perry, Lowe, Frank / 0 nays). President Frank assigned Resolution No. 14-03.

*DuPage County Stakeholders Meeting*

Deputy Chief Krestan created a folder in DropBox for documents pertaining to the April 14<sup>th</sup> meeting that was attended by Deputy Chief Krestan, President Frank and Vice President Lowe. Deputy Chief Krestan summarized the proposals in the report. Basically they are splitting the County into four quadrants and are looking for fire departments to work together to share resources. A lot of this is already in place through mutual aid. A meeting is tentatively scheduled for July 9, 2014 at 7:00 p.m. which may be hosted by Lisle-Woodridge.

*Board of Fire Commissioners Report*

Deputy Chief Krestan reported that the Commissioners met April 16<sup>th</sup> and 17<sup>th</sup> and conducted 12 Fire Medic candidate interviews. Nine candidates were given a conditional offer of employment. The projected start date is May 19, 2014.

*Pension Board Report*

President Frank pointed out that Pension President Demas was in attendance. President Demas reported on the activities of the Pension Board. The next regular meeting is April 28<sup>th</sup>. Deputy Chief Krestan created a folder in DropBox specifically for pension documents.

- Pension Board Appointment – This item was tabled until the May meeting.

*DuPage Fire District Trustees Association*

Nothing to report.

*IAFPD / NIAFPD Report*

Vice President Lowe reported that the IAFPD Conference is June 19-22, 2014 in Springfield.

*DU-COMM Report*

Deputy Chief Krestan created a folder in DropBox specifically for DuComm. The Board discussed the construction of the second facility and the financial impact this will have on the District's budget. The majority of the Board agreed that the District needs to look at this closely and develop a cost analysis system.

*Trustee Items for Discussion*

*Board of Trustees Meeting Minutes  
Tuesday, April 22, 2014*

President Frank explained the need to add this item as a standing agenda item.

Trustee Kagann read a letter addressed to County Board Chairman Cronin submitting her resignation effective at the close of the April 22, 2014 meeting. The Board and staff expressed their gratitude for Trustee Kagann's many years of service.

Secretary Althoff thanked Deputy Chief Krestan for speaking at the Lisle Chamber Luncheon. Secretary Althoff commended the staff of Station 51 for their participation at the Pancake Breakfast and thanked Neil Berkowitz for his excellent presentation.

Vice President Lowe thanked past president, Zach Lawrence for his dedication and 22 years of service.

### *Presidents Report*

President Frank reported that we are moving to the 'digital age' and a lot of important information and documents will be found in DropBox.

President Frank thanked staff for stepping up while Chief Freeman has been recovering from surgery.

President Frank also thanked Zach Lawrence for his many years of service. We will celebrate Zach's achievements this Sunday, April 27, 2014.

### **CLOSED SESSION**

At 6:58 p.m. Secretary Althoff made a motion to go into closed session for the purpose of discussing pending, probable, or imminent litigation (5 ILCS 120/2 (c) 11). Trustee Kagann seconded the motion. The motion carried by a roll call vote (5 ayes – Althoff, Kagann, Perry, Lowe, Frank / 0 nays).

Having taken no action in closed session, President Frank reconvened the open session portion of the meeting at 7:40 p.m. Present were President Frank, Vice President Lowe, Secretary Althoff, Treasurer Perry, Trustee Kagann, Deputy Chief Krestan, Deputy Chief Anderson, Finance Director Beshears, Bureau Chief French, Bureau Chief Spinazola, EMS Coordinator Weaver, Attorney Weiler, Attorney LaPointe, Battalion Chief Bateman and Recording Secretary McClain.

### **CHIEF'S REPORT: SUMMARY & ADMINISTRATIVE CALENDAR**

Deputy Chief Krestan noted several changes to the agenda.

FFI Kelly remains off on a duty related injury. FM DeCraene remains off due to illness.

Deputy Chief Krestan reported that the CPU increased 0.2 percent in March. The unadjusted 12 month ending as of March 31, 2014 is 1.5%.

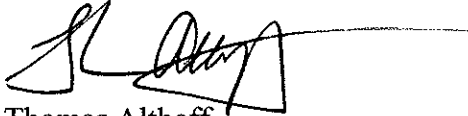
The retirement ceremony for Captain DeLeo is tomorrow from 3:00-5:00 p.m.

The promotion ceremony is scheduled for Sunday, April 27, 2014 at 2:00 p.m.

## ADJOURNMENT

There being no further business to come before the Board, at 7:43 p.m. Trustee Kagann made a motion to adjourn the meeting. Vice President Lowe seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'T. Althoff', with a long horizontal line extending to the right.

Thomas Althoff  
Secretary, Board of Trustees