

Lisle-Woodridge Fire District
Board of Trustees Regular Meeting Minutes
Tuesday, May 27, 2014 5:30 p.m.
Station #51 / Headquarters 1005 School Street Lisle, IL

CALL TO ORDER

President Frank called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:35 p.m. on Tuesday, May 27, 2014, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Frank, Vice President Lowe, Secretary Althoff (5:40), Treasurer Perry, Chief Freeman, Finance Director Beshears, Attorney Weiler of Mickey, Wilson, Weiler, Renzi & Andersson, Attorney Troester and Recording Secretary McClain. Also present: Deputy Chief Krestan, Deputy Chief Anderson, Bureau Chief French, Bureau Chief Spinazola, Battalion Chief Johnson, President Capua of Local 2986 and DuComm Director, Brian Tegtmeyer. Others present: Lisle Chief of Police Anderson, Captain Mulford, Lt. Gray, Lt. Demas, FFI Orth, FM Egan and FM Loehman.

PLEDGE OF ALLEGIANCE

Lisle Chief of Police, Dave Anderson led the Pledge of Allegiance.

President Frank deferred to Item #1 and #2 under New Business.

Oath of Office for Appointed Trustee

James S. Lowe was appointed to the Lisle-Woodridge Fire District Board of Trustees by the DuPage County Board on May 13, 2014. President Frank administered the Oath of Office to Trustee Lowe.

Reconstitution of the Board of Trustees Due to Appointment

Trustee Althoff nominated Brent Frank to the office of President. Trustee Frank asked if there were any other nominations for President. There being none, Trustee Frank asked for a motion to accept the nomination by acclamation. Trustee Althoff so moved and Trustee Perry seconded the motion. The motion carried by a voice vote with no dissension. (4 ayes / 0 nays).

Trustee Perry nominated Jamie Lowe to the office of Vice President. President Frank asked if there were any other nominations for Vice President. There being none, President Lowe asked for a motion to accept the nomination by acclamation. Trustee Perry so moved and Vice President Lowe seconded the motion. The motion carried by a voice vote with no dissension. (4 ayes / 0 nays)

President Frank nominated Tom Althoff to the office of Secretary. President Frank asked if there were any other nominations for Secretary. There being none, President Frank asked for a motion to accept the nomination by acclamation. Trustee Perry so moved and Vice President Lowe seconded the motion. The motion carried by a voice vote with no dissension (4 ayes / 0 nays).

Vice President Lowe nominated John Perry to the office of Treasurer. President Frank asked if there were any other nominations for Treasurer. There being none, President Frank asked for a motion to

accept the nomination by acclamation. Vice President Lowe so moved and President Frank seconded the motion. The motion carried by a voice vote with no dissension (4 ayes / 0 nays).

President Frank deferred to item #11 under New Business

DuComm Report

Executive Director, Brian Tegtmeyer gave a brief presentation on the operation of DuComm. Director Tegtmeyer also provided a history and update on the second facility project. The Board members asked questions and received answers about the second facility.

At 6:20 p.m. Brian Tegtmeyer and Lisle Chief of Police Anderson exited the Board Room.

CONSENT AGENDA

President Frank asked if anyone wanted any items removed from the May 27, 2014 Omnibus Vote Agenda. Treasurer Perry made a motion to place items 1 – 11 inclusively as Omnibus Vote Agenda items; and further moved that these items be considered together as the Omnibus Vote Agenda. Vice President Lowe seconded the motion. The motion carried by a voice vote with no dissension (4 ayes / 0 nays).

1. Approve April 22, 2014 Board of Trustee Meeting Minutes
2. Approve April 22, 2014 Board of Trustee Closed Session Meeting Minutes
3. Approve May 7, 2014 Board of Trustee Meeting Minutes
4. Approve May 7, 2014 Board of Trustee Closed Session Meeting Minutes
5. Approve Purchase Order Batch #14ENC018 – Conferences
6. Approve Purchase Order Batch #14ENC020 – Meeting Expenses
7. Approve Purchase Order Batch #14ENC021 – Vehicle
8. Approve May 2014 Accounts Payable Expenditures
9. Acknowledge Receipt of March 2014 Financial Reports
10. Acknowledge Receipt of 2013 Annual Report
11. Acknowledge Receipt of Activity Reports

Vice President Lowe made a motion to approve agenda items 1 – 11 inclusively as the Omnibus Vote Agenda in a single group. Secretary Althoff seconded the motion. The motion carried by a roll call vote (4 ayes – Lowe, Althoff, Perry, Frank / 0 nays).

Frederick Lantz of Sikich LLP entered the Board Room.

President Frank deferred to item #3 under New Business

Comprehensive Annual Financial Report (CAFR) – Sikich

Fred Lantz reviewed and explained the 2013 Annual Financial Report (CAFR). The Board asked questions and received answers from Mr. Lantz.

Treasurer Perry made a motion to accept the 2013 CAFR as presented, Secretary Althoff seconded the motion. The motion carried by a roll call vote (4 ayes – Perry, Althoff, Lowe, Frank / 0 nays).

President Frank deferred to item #4 under New Business

Fire Chief Search Firms - Presentation

Terry Mastandrea of the Illinois Fire Chiefs Association gave a presentation on the selection process for Fire Chief and answered questions for the Board.

Tim and Victoria McGrath of McGrath and Associates gave a presentation on the selection process for Fire Chief and answered questions for the Board.

Heidi Voorhees and Jim Eaves of Voorhees Associates / GovHR USA gave a presentation on the selection process for Fire Chief and answered questions for the Board.

At 7:52 the Board took a recess.

At 7:59 the open meeting resumed.

COMMUNICATIONS RECEIVED

MATTERS OF THE PUBLIC

MATTERS OF LOCAL UNION #2986

Union President Capua reported on the activities of the Local. The 26th Annual Fishing Derby was a big success. FM Langford was elected Vice President and Captain Gaebel was elected Secretary by acclamation. President Capua reported on upcoming events.

OLD BUSINESS

NEW BUSINESS

DuPage County Stakeholders Meeting

Nothing new to report.

Board of Fire Commissioners Report

Deputy Chief Krestan reported that the Commissioners are in a quiet period.

Pension Board Report

President Demas reported on the activities of the Pension Board. UBS Institutional Consulting was chosen as the Pension Funds Investment Consultant. Andy Orth was elected Secretary by acclamation. A non-duty disability payment for FFI Jakobsons was determined. President Demas stated that the final actuarial report will be presented to the Board of Trustees by the next regular meeting. Lastly, the Pension Board approved a three-year funding analysis.

- Pension Board Appointment – President Frank appointed Joe Kagann, with the consensus of the other Board members, to serve on the Pension Board for a term of two (2) years effective April 30, 2014.

DuPage Fire District Trustees Association

Nothing to report. No scheduled meetings.

IAFPD / NIAFPD Report

Vice President Lowe reported that three Trustees will be attending the IAFPD Conference, June 19-22, 2014 in Springfield. There is nothing new to report on the NIAFPD.

Lisle Downtown Development

Deputy Chief Krestan reported that the Village Board is working out the details with the Developer regarding the loss of District parking spaces. The majority of the Board would like to be informed of the engineering plans and the impact on the functionality of the Fire District.

Trustee Items for Discussion

Treasurer Perry stated that he was very impressed with the Pension Board and their decision on the Investment Consultant.

Secretary Althoff thanked Bureau Chief Spinazola for his work with the new recruits. Also, he appreciated all the help the District provided for the Memorial Day Celebration.

Presidents Report

President Frank thanked the Pension Board for all the time and hard work that was put into choosing the Investment Consultant. President Frank thanked the Trustees, especially Vice President Lowe for attending the events of the District. As a result of discussion with Bob Klien, President of the Darien-Woodridge Fire District, it was agreed that management can work together to explore ways to save money and combine resources.

CLOSED SESSION

At 8:40 p.m. President Frank made a motion to go into closed session for the purpose of discussing pending, probable, or imminent litigation (5 ILCS 120/2 (c) 11). Vice President Lowe seconded the motion. The motion carried by a roll call vote (4 ayes – Frank, Lowe, Perry, Althoff / 0 nays).

Having taken no action in closed session, President Frank reconvened the open session portion of the meeting at 9:07 p.m. Present were President Frank, Vice President Lowe, Secretary Althoff, Treasurer Perry, Chief Freeman, Deputy Chief Krestan, Deputy Chief Anderson, Finance Director Beshears, Bureau Chief French, Bureau Chief Spinazola, Attorney Weiler, Attorney Troester, Recording Secretary McClain.

President Frank moved to approve the settlement agreement including the components of the consent decree with ADT, now known as TYCO. Secretary Althoff seconded the motion. The motion carried by a roll call vote (4 ayes – Frank, Althoff, Perry, Lowe / 0 nays).

CHIEF'S REPORT: SUMMARY & ADMINISTRATIVE CALENDAR

FFI Kelly was released to return to work. FM DeCraene remains off due to illness.

ADJOURNMENT

There being no further business to come before the Board, at 9:09 p.m. Vice President Lowe made a motion to adjourn the meeting. Treasurer Perry seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'T. Althoff', written over a horizontal line.

Thomas Althoff
Secretary, Board of Trustees