

Lisle-Woodridge Fire District
Board of Trustees Regular Meeting Minutes
Tuesday, October 28, 2014 5:30 p.m.
Station #51 / Headquarters 1005 School Street Lisle, IL

CALL TO ORDER

President Frank called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:31 p.m. on Tuesday, October 28, 2014, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Frank, Vice President Lowe, Secretary Althoff, Treasurer Perry, Trustee Costin, Chief Freeman, Finance Director Beshears, Attorney Weiler of Mickey, Wilson, Weiler, Renzi & Andersson and Recording Secretary McClain. Also present: Deputy Chief Krestan, Deputy Chief Anderson, Bureau Chief French, Bureau Chief Spinazola, EMS Coordinator Weaver, Battalion Chief Bateman, President Capua of Local 2986, Pension President Lt. Demas, FM Saylor, FM DeCraene, FFI Call, LT Munch, FM Croucher, FM Lorence, FM Ruffolo, Jeff Pierson, Matt Mieszala, Lt Lissman, Doug Skotnicki, FM Swanson, FM Sharp, FM Collins, FM Berkowitz, FM Loehman, Kim Jarvis and Laura Rowe.

PLEDGE OF ALLEGIANCE

EMS Coordinator James Weaver led everyone in the Pledge of Allegiance.

CONSENT AGENDA

President Frank asked if anyone wanted any items removed from the October 28, 2014 Omnibus Vote Agenda. Treasurer Perry asked to have item #3 removed from the Omnibus Vote Agenda. Vice President Lowe made a motion to place items 1, 2 and 4-13 inclusively as Omnibus Vote Agenda items; and further moved that these items be considered together as the Omnibus Vote Agenda. Treasurer Perry seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

1. Approve September 22, 2014 Board of Trustee Special Meeting Minutes
2. Approve September 22, 2014 Board of Trustee Closed Session Meeting Minutes
3. **removed
4. Approve September 23, 2014 Board of Trustee Closed Session Meeting Minutes
5. Approve October 7, 2014 Board of Trustee Special Meeting Minutes
6. Approve October 7, 2014 Board of Trustee Closed Session Meeting Minutes
7. Approve Purchase Order Batch #14ENC043 – R & M Vehicles
8. Approve Purchase Order Batch #14ENC047 – Meetings and Expenses
9. Approve Purchase Order Batch #14ENC048 – R & M Buildings
10. Approve Purchase Order Batch #14ENC049 – Equipment
11. Approve Purchase Order Batch #14ENC050 – R & M Equipment
12. Approve October 2014 Accounts Payable Expenditures

13. Acknowledge Receipt of Activity Reports

Secretary Althoff made a motion to approve agenda items 1, 2 and 4-13 inclusively as the Omnibus Vote Agenda in a single group. Vice President Lowe seconded the motion. The motion carried by a roll call vote (5 ayes – Althoff, Lowe, Costin, Perry, Frank / 0 nays).

***Item #3 Approve September 23, 2014 Board of Trustee Regular Meeting Minutes –* Trustee Perry amended the September 23, 2014 meeting minutes under Old Business. The sentence ‘Finance Director Beshears confirmed that the contribution to the Pension Fund incorporated into the 2015 budget draft is \$3.7 million, plus the miscellaneous revenue to total \$3.933 million’ was added under *Review of Draft Pension Funding Policy*. Also, ‘the projected annual operating deficit for FY15 of \$1.9 million needs to be reduced. Staff was asked to provide options to reduce the deficit’ was added under *FY2015 Draft Budget Documents*.

Motion was made by Secretary Althoff to approve the September 23, 2014 Board of Trustee Regular Meeting Minutes as amended, Vice President Lowe seconded the motion. The motion carried by a roll call vote (5 ayes – Althoff, Lowe, Costin, Perry, Frank / 0 nays).

COMMUNICATIONS RECEIVED

Audience member, Laura Rowe addressed the Board regarding her concerns about a fire that occurred in August at Lisle Station.

MATTERS OF THE PUBLIC

MATTERS OF LOCAL UNION #2986

Union President Capua reported on the recent activities of Local #2986 and the AFFI Seminar. There is a Labor / Management Conference coming up on November 12th and the Joint Safety Committee will meet on November 20th.

OLD BUSINESS

Fire Chief Search Committee Report

Treasurer Perry and Trustee Costin provided a written update to the Board. The Board discussed selection of an employee panel and a community panel and the composition of each. The Committee continues to move forward and is researching three of the firms.

FY2015 Draft Budget Documents

Chief Freeman and Finance Director Beshears discussed the varied draft budget documents with the Board. The pension contribution statutory minimum of \$3,732,339.00 threshold was used and a budgeted amount of \$3,993,000.00 which will be presented in the budget and appropriation document at a special meeting on November 12, 2014. Staff presented several areas that are being addressed in order to present a balanced budget. Treasurer Perry expressed concern with the figure used for the pension contribution that was included in the documents from the September 23rd meeting. Approximately \$531,000.00 is the amount being levied that we would not be likely to receive.

Chief Freeman’s recommendation/request is for the Board to direct staff to use \$3,732,339 as a final definitive figure for the pension contribution and rework the budget and make recommendations to close the deficit and present at the special meeting. The consensus of the Board agreed to this figure. Treasurer Perry would like to see how the 1.9 million dollar deficit is reduced by showing the Board the itemized deductions used to reduce this figure.

*Board of Trustees Meeting Minutes
Tuesday, October 28, 2014*

Treasurer Perry posed a question about tort liability and workers compensation and inspections. Finance Director Beshears stated that the workers compensation amount is the difference between wages paid out and the amount that is reimbursed. A portion of salaries is used for inspections and encompasses more than just inspection wages. Trustee Perry requested a list of the fire prevention fee schedule.

Local #2986 President Capua addressed the Board with concerns and offered four suggestions to help reduce the budget deficit; 1) Reduce Fund Balances, 2) Consolidation, 3) Tax Referendum, 4) Pension Obligation Bonds, he also stated that the Union will support the District 100%.

DuPage County Stakeholders Meeting

Chief Freeman reported that there is no meeting scheduled.

NEW BUSINESS

Government Finance Officers Association (GTOA) Award

Chief Freeman reported that the Finance Department, in particular Finance Director Beshears received the 2013 Government Finance Officers Association Award Certificate of Achievement for Excellence in Financial Reporting for the 22nd consecutive year.

Board of Fire Commissioners Report

Deputy Chief Krestan reported that the Board of Fire Commissioners met on October 1st. There was nothing new to report.

Pension Board Report

Pension Board President Demas reported on the October 28th Pension Board Meeting.

DuPage Fire District Trustees Association

Nothing to report. No scheduled meetings.

IAFPD / NIAFPD Report

Vice President Lowe reported that the NIAFPD Seminar hosted by Lisle-Woodridge went very well. The NIAFPD Board approved an increase in the associate dues. They are also searching for a new lobbyist.

DUCOMM Report

Deputy Chief Krestan distributed a memo from the Board of Directors providing a project summary. Some changes were made to the IGA for the second facility but no action was taken. Some smaller agencies are looking at alternative dispatching options, which will create funding issues. The Board asked questions and discussed.

Lisle Downtown Development

Deputy Chief Krestan reported that the last meeting did not go well. There is a lot of opposition from the Village Zoning Board. The District has not received any documentation regarding our parking lot. Secretary Althoff stated that he anticipates the project will move forward.

Presidents Report

President Frank asked EMS Coordinator Weaver, Lt. Madden, Lt. Niesel, FM Sievert, Bureau Chief French, Bureau Chief Spinazola, and Captain Capua to step to the front of the Board Room. President Frank asked that it be entered into the record, that we had one of the most successful Open

Houses with over 700 attendees because of these gentlemen. President Frank thanked them all for a job well done.

President Frank asked Bureau Chief French up to congratulate him for receiving the prestigious Richard "Dick" Arthur Lifetime Achievement Award from the Illinois Fire Inspectors Association.

Congratulations to Firefighter of the Year FFI John Call.

Special Meeting dates have been set for November 12th and December 8th at 5:00 p.m.

Trustee Items for Discussion

Secretary Althoff commented that applications are available for the Lisle Turkey Trot on November 23rd.

Trustee Costin congratulated Deputy Chief Krestan and Bureau Chief Spinazola for achieving Chief Fire Officer Certification Level.

CHIEF'S REPORT: SUMMARY & ADMINISTRATIVE CALENDAR

CLOSED SESSION

At 7:27 p.m. Secretary Althoff made a motion to go into closed session to discuss pending, probable or imminent litigation (5 ILCS 120/2 (c) 11), collective negotiating matters (5 ILCS 120/2 (c) 2) and appointment, employment, compensation, discipline, performance or dismissal of specific employees or legal counsel (5 ILCS 120/2 (c) 1). Vice President Lowe seconded the motion. The motion carried by a roll call vote (5 ayes – Althoff, Lowe, Costin, Perry, Frank / 0 nays).

Having taken no action in closed session, President Frank reconvened the open session portion of the meeting at 8:17 p.m. Present were President Frank, Vice President Lowe, Secretary Althoff, Treasurer Perry, Trustee Costin, Chief Freeman, Deputy Chief Krestan, Finance Director Beshears, Deputy Chief Anderson, Bureau Chief French, Bureau Chief Spinazola, Attorney Weiler and Recording Secretary McClain.

Deputy Chief Krestan reported that there was a significant house fire last night in Woodridge. The firefighters did a tremendous job. Chief Freeman stated that we have to investigate, but we would like to honor a civilian at the next meeting. This individual climbed through the basement window and rescued a woman that was trapped.

ADJOURNMENT

There being no further business to come before the Board, at 8:22 p.m. Vice President Lowe made a motion to adjourn the meeting. Secretary Althoff seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

Respectfully submitted,



Thomas Althoff
Secretary, Board of Trustees