

**Lisle-Woodridge Fire District**  
*Board of Trustees Regular Meeting Minutes*  
*Tuesday, December 16, 2014 5:30 p.m.*  
*Station #51 / Headquarters 1005 School Street Lisle, IL*

**CALL TO ORDER**

President Frank called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:30 p.m. on Tuesday, December 16, 2014, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

**ROLL CALL**

In attendance were President Frank, Vice President Lowe, Secretary Althoff, Treasurer Perry, Trustee Costin, Deputy Chief Krestan, Finance Director Beshears, Attorney Weiler of Mickey, Wilson, Weiler, Renzi & Andersson (5:34) and Recording Secretary McClain. Also present: Deputy Chief Anderson, Bureau Chief French, Bureau Chief Spinazola, EMS Coordinator Weaver and Pension President Demas.

**PLEDGE OF ALLEGIANCE**

Bureau Chief French led everyone in the Pledge of Allegiance.

**CONSENT AGENDA**

President Frank asked if anyone wanted any items removed from the December 16, 2014 Omnibus Vote Agenda. Secretary Althoff made a motion to place items 1 - 6 inclusively as Omnibus Vote Agenda items; and further moved that these items be considered together as the Omnibus Vote Agenda. Treasurer Perry seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

1. Approve November 20, 2014 Board of Trustee Special Meeting Minutes
2. Approve November 25, 2014 Board of Trustee Regular Meeting Minutes
3. Approve Purchase Order Batch #14ENC059 – Uniforms
4. Approve December 2014 Accounts Payable Expenditures
5. Acknowledge Receipt of October 2014 Financial Report
6. Acknowledge Receipt of Activity Reports

Secretary Althoff made a motion to approve agenda items 1 – 6 inclusively as the Omnibus Vote Agenda in a single group. Vice President Lowe seconded the motion. The motion carried by a roll call vote (5 ayes – Althoff, Lowe, Costin, Perry, Frank / 0 nays).

**COMMUNICATIONS RECEIVED**

None.

**MATTERS OF THE PUBLIC**

**MATTERS OF LOCAL UNION #2986**

## OLD BUSINESS

### *Fire Chief Search Committee Report*

The Committee continues to move forward with researching three firms.

### *DuPage County Stakeholders Meeting*

Deputy Chief Krestan reported that there is no activity.

## NEW BUSINESS

### *Public Hearing on Ordinance No. 14-\_\_\_ Levying and Assessing Taxes for 2014*

President Frank opened the Public Hearing for public comment on the proposed 2014 Tax Levy. Hearing no comments from the public, President Frank closed the Public Hearing.

### *Approve Ordinance No. 14-\_\_\_ Levying and Assessing Taxes for 2014*

Treasurer Perry made a motion to adopt Lisle-Woodridge Fire District Ordinance No. 14-\_\_\_ Levying and Assessing Taxes for 2014 as presented in the amount of \$18,080,000.00. Trustee Costin seconded the motion. The motion carried by a roll call vote (5 ayes – Perry, Costin, Althoff, Lowe, Frank / 0 nays). President Frank assigned Ordinance No. 14-13.

### *Authorization to Pay Any/All Bills/Invoices After December 16, 2014 BOT Meeting*

Finance Director Beshears reported that additional invoices will be received after the December Board meeting. Staff is requesting approval to pay usual and customary charges in order to avoid late fees. Secretary Althoff made a motion to authorize staff to pay any and all bills after December 16, 2014 in the normal course of business until the Board of Trustees regularly scheduled meeting of January 27, 2015. Treasurer Perry seconded the motion. The motion carried by a roll call vote (5 ayes – Althoff, Perry, Costin, Lowe, Frank / 0 nays).

### *Board of Fire Commissioners Report*

Vice President Lowe stated that there is nothing new to report.

### *Pension Board Report*

Pension President Demas reported that the Pension Board will meet on December 22, 2014. Three retirement pension are expected to be approved. Deputy Chief Krestan reported that information was sent to IDOI in response to their letter and the Examination Report. President Frank reaffirmed that it is the intent of the Board to fund the Pension at the statutory level as required.

### *DuPage Fire District Trustees Association*

Nothing to report. No scheduled meetings.

### *IAFPD / NIAFPD Report*

Vice President Lowe reported that Bob Klien of Darien-Woodridge retired from the NIAFPD Board.

- *NIAFPD - 22<sup>nd</sup> Annual Conference February 5 – 8, 2015*  
The NIAFPD Conference will be held at the Westin Hotel in Lombard, February 5-8, 2015.

### *DUCOMM Report*

Deputy Chief Krestan reported that the second facility is on hold. Deputy Chief Anderson is serving on a Committee to review the new CAD system.

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### *Lisle Downtown Development*

- *Downtown TIF Joint Review Board*

Secretary Althoff reported that he attended a meeting of the Joint Review Board on December 10<sup>th</sup>. There was a general overview of the TIF and all that it entails. The next meeting is scheduled for January 6<sup>th</sup>. Secretary Althoff asked the Board for direction, stating that consideration and possible compensation should be given to the District because Station 51 is located in the TIF. Trustee Perry stated that we are the most impacted taxing district. President Frank felt that we should gather information on the economic impact. Secretary Althoff should be provided an estimate of the cost of a new building.

### *2015 Strategic Plan*

Deputy Chief Krestan reported that staff has been meeting with Officers and working on operational changes for 2015. This is strictly looking at the short term plan. Trustee Costin asked if we will be looking at the long term, the five to ten year strategic plan. The Board expressed concern about the short term plans impact on our long term and agreed that the Board needs to align what the Trustees are looking for. President Frank made several suggestions;

- 1) Start early – have a special meeting in January.
- 2) Staff should provide outline to the Board – changes that are being looked at.
- 3) Key component – long term forecast and options.

We need to define the problem and who the participants are and put together a plan and measure the performance of the plan. Possibly have a facilitator from Northern Illinois University. Attorney Weiler can provide an outline on how to go about planning a workshop. Trustee Perry stated that he is in favor of keeping the meetings open and transparent to the Public. Attorney Weiler stated that there are exceptions that allow for closed session with sensitive issues.

### *Trustee Items for Discussion*

Secretary Althoff thanked the District for their participation in the Lights of Lisle.

Trustee Costin enjoyed the Our Kids Christmas Party.

### *Presidents Report*

President Frank stated that there are new purchasing requirements beginning 2015. President Frank updated the Board on the IMET issue. He acknowledged the retirees, Steve Jansen, Ed Crews, Jim Floback and Jim French and thanked the members of the Board that attended the Retirement Recognition.

Bureau Chief French reported on how the day-to-day business of the Fire Prevention Bureau will be handled upon his retirement.

### **CHIEF'S REPORT: SUMMARY & ADMINISTRATIVE CALENDAR**

Deputy Chief Krestan reported on the Administrative Calendar.

### **CLOSED SESSION**

At 6:33 p.m. Vice President Lowe made a motion to go into closed session for the purpose of pending, probable, or imminent litigation (5 ILCS 120/2 (c) 11). Secretary Althoff seconded the motion. The motion carried by a roll call vote (5 ayes – Lowe, Althoff, Costin, Perry, Frank / 0 nays).

Having taken no action in closed session, President Frank reconvened the open session portion of the meeting at 6:45 p.m. Present were President Frank, Vice President Lowe, Secretary Althoff, Treasurer Perry, Trustee Costin, Deputy Chief Krestan and Finance Director Beshears. Also present were Deputy Chief Anderson, Bureau Chief French, Bureau Chief Spinazola, EMS Coordinator Weaver and Recording Secretary McClain.

#### ADJOURNMENT

There being no further business to come before the Board, at 6:47 p.m. Vice President Lowe made a motion to adjourn the meeting. Treasurer Perry seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

Respectfully submitted,



Thomas Althoff  
Secretary, Board of Trustees