

**Lisle-Woodridge Fire District**  
*Board of Trustees Regular Meeting Minutes*  
*Tuesday, January 27, 2015 5:30 p.m.*  
*Station #51 / Headquarters 1005 School Street Lisle, IL*

**CALL TO ORDER**

President Frank called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:30 p.m. on Tuesday, January 27, 2015, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

**ROLL CALL**

In attendance were President Frank, Vice President Lowe, Secretary Althoff, Treasurer Perry, Chief Freeman, Finance Director Beshears, Attorney Julien of Mickey, Wilson, Weiler, Renzi & Andersson and Recording Secretary McClain. Also present: Deputy Chief Krestan, Deputy Chief Anderson, Bureau Chief Spinazola, EMS Coordinator Weaver, Battalion Chief Johnson, Captain Mulford, Union Representative FM Langford and Pension President Demas.

**PLEDGE OF ALLEGIANCE**

FM Tony Langford led everyone in the Pledge of Allegiance.

**CONSENT AGENDA**

President Frank asked if anyone wanted any items removed from the January 27, 2015 Omnibus Vote Agenda. Secretary Althoff made a motion to place items 1 - 9 inclusively as Omnibus Vote Agenda items; and further moved that these items be considered together as the Omnibus Vote Agenda. Treasurer Perry seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

1. Approve December 16, 2014 Board of Trustee Meeting Minutes
2. Approve December 16, 2014 Board of Trustee Closed Session Minutes
3. Approve Purchase Check Batch #14APS057 –
4. Approve Purchase Check Batch #14APS058 –
5. Approve Purchase Check Batch #14APS059 –
6. Approve 12/11/2014 through 12/31/2014 Accounts Payable Expenditures
7. Approve January 2015 Accounts Payable Expenditures
8. Acknowledge Receipt of November and December 2014 Financial Report
9. Acknowledge Receipt of Activity Reports

Treasurer Perry questioned the payment that was subsequent to the beginning of the year. Deputy Chief Anderson explained that this was approved in October in order to receive discount knowing that it would be invoiced in 2015.

Secretary Althoff made a motion to approve agenda items 1 – 9 inclusively as the Omnibus Vote Agenda in a single group. Vice President Lowe seconded the motion. The motion carried by a roll call vote (4 ayes – Althoff, Lowe, Perry, Frank / 0 nays / 1 absent - Costin).

President Frank amended the agenda and moved to item #4 under New Business

*Presentation and Proposal from NIU Center for Government Affairs*

Craig Rapp of NIU Center for Governmental Studies provided personal background information. Mr. Rapp went over the highlights of his proposal for the development of a strategic plan for the Fire District. The process time-line is expected to take 60-90 days from start to finish. Mr. Rapp explained the various methods and suggests using a combination of a survey and focus group. The Board asked questions and received answers regarding the priorities of strategic planning.

President Frank made a motion to authorize management to accept the proposal from NIU Center for Governmental Studies at a cost not to exceed \$10,000.00. Secretary Althoff seconded the motion. The motion carried by a roll call vote (4 ayes – Frank, Althoff, Perry, Lowe / 0 nays / 1 absent - Costin).

**COMMUNICATIONS RECEIVED**

None.

**MATTERS OF THE PUBLIC**

**MATTERS OF LOCAL UNION #2986**

Vice President of Local 2986, Tony Langford, reported that there was a Labor/Management meeting on January 28<sup>th</sup>. He updated the Board on recent activities and upcoming events.

**OLD BUSINESS**

None.

**NEW BUSINESS**

*Approve Resolution No. 15-\_\_ \_\_ Authorizing the Disposition of Property Owned by the Lisle-Woodridge Fire District and no Longer Needed for the District's Purpose*

Chief Freeman explained that these two Stairmasters have outlived their service life. They are valued at approximately \$50.00 each.

Treasurer Perry made a motion to approve Resolution No. 15-\_\_ \_\_ Authorizing the Disposition of Property Owned by the Lisle-Woodridge Fire District and no Longer needed for the District's Purpose, Vice President Lowe seconded the motion. The motion carried by a roll call vote (4 ayes – Perry, Lowe, Althoff, Frank / 0 nays / 1 absent - Costin). President Frank assigned Ordinance No. 15-01.

*Approve Resolution No. 15-\_\_ \_\_ Authorizing the Disposition of Property Owned by the Lisle-Woodridge Fire District and no Longer Needed for the District's Purpose*

Chief Freeman explained that the Texas Roll Trailer has been removed from service, it is in need of maintenance beyond the reasonable cost to repair.

Treasurer Perry made a motion to approve Resolution No. 15-\_\_ \_\_ Authorizing the Disposition of Property Owned by the Lisle-Woodridge Fire District and no Longer needed for the District's Purpose, Vice President Lowe seconded the motion. The motion carried by a roll call vote (4 ayes –

Perry, Lowe, Althoff, Frank / 0 nays / 1 absent - Costin). President Frank assigned Ordinance No. 15-02.

### *Approve IGA to Participate in the Local Governmental Property Assessment Consortium*

Chief Freeman explained that this is a long-standing agreement that permits a combined effort in the event of a challenge of an appeal of property assessment that adversely affects the taxing bodies. Secretary Althoff made a motion to enter into the Intergovernmental Agreement to participate in the local governmental property assessment consortium. President Frank seconded the motion. The motion carried by a roll call vote (4 ayes – Althoff, Frank, Perry, Lowe / 0 nays / 1 absent - Costin).

### *Board of Fire Commissioners Report*

Deputy Chief Krestan reported that on February 10, 2015, Attorney Weiler, Commissioner Vavruska and himself will participate in the Human Rights complaint hearing.

### *Pension Board Report*

Pension President Demas reported that the Pension Board awarded FM DeCraene an Occupational disability. He summarized the year-end financial figures. The return on investment for 2014 was 3.48%. A tentative funding request should be available to the Board by the end of February. Treasurer Perry thanked the President and entire Board for working toward meeting the District's objectives.

### *DuPage Fire District Trustees Association*

Nothing to report. No scheduled meetings.

### *IAFPD / NIAFPD Report*

Vice President Lowe reported that the NIAFPD Conference is coming up.

- *NIAFPD - 22<sup>nd</sup> Annual Conference February 5 – 8, 2015*  
The NIAFPD Conference will be held at the Westin Hotel in Lombard, February 5-8, 2015.

### *DUCOMM Report*

Deputy Chief Krestan reported that Vice President Lowe is submitting an application for the vacant Directors position. The second facility is on hold. Deputy Chief Anderson continues to work on the new CAD system. Hinsdale Fire Department will be added to Fire South.

### *Lisle Downtown Development*

- *Downtown TIF Joint Review Board*  
Secretary Althoff stated that there is nothing further to report. Deputy Chief Krestan reported that at the State of the Village it was indicated that documents should be sent to our Attorney within the next month. One or two Board members should be present at this meeting to express their position regarding compensation. Attorney Julian stated that details will be provided to the Board as they are received.

*2015 Strategic Plan*  
Previously approved.

*Trustee Items for Discussion*

Treasurer Perry thanked FM Berkowitz on his coordination efforts with the Project Paradigm Challenge.

Vice President Lowe assured the Firefighters that their involvement in the strategic planning process is welcome.

*Presidents Report*

President Frank reported on his and Vice President Lowe's meeting with Darien-Woodridge Outreach. He congratulated staff on their outreach efforts through social media.

President Frank reported that all members are required to take the DuPage County Ethics training.

President Frank thanked all the members that attend the Board meetings.

President Frank reported that the Trustees will be receiving a standard letter from the auditors.

**CHIEF'S REPORT: SUMMARY & ADMINISTRATIVE CALENDAR**

Chief Freeman commended the members of Black Shift for their extraordinary support of FM Chris Murphy with his wife's illness.

**CLOSED SESSION**

At 6:48 p.m. President Frank made a motion to go into closed session for the purpose of the semi-annual review of closed session minutes (5 ILCS 120/2 (c) 21). Vice President Lowe seconded the motion. The motion carried by a roll call vote (4 ayes – Frank, Lowe, Perry, Althoff / 0 nays / 1 absent - Costin).

Having taken no action in closed session, President Frank reconvened the open session portion of the meeting at 6:58 p.m. Present were President Frank, Vice President Lowe, Secretary Althoff, Treasurer Perry, Chief Freeman, Deputy Chief Krestan, Deputy Chief Anderson, Bureau Chief Spinazola, EMS Coordinator Weaver, Attorney Julien, Battalion Chief Reynolds, Battalion Chief Johnson and Recording Secretary McClain.

After reviewing previous closed session meeting minutes, President Frank moved that 06/07/82, 12/14/82, 10/10/95, 11/14/95, 02/13/96, 02/27/96, 03/12/96, 06/06/96, 09/24/96, 07/24/2001, 08/28/01, 04/26/11, 08/23/11, 10/25/11, 11/22/11, 01/24/12, 02/28/12, 03/29/12, 05/22/12, 06/26/12, 07/06/12, 07/24/12, 08/28/12, 09/25/12, 10/08/12, 10/23/12, 11/27/12, 12/18/12, 01/22/13, 03/19/13, 04/23/13, 07/23/13, 08/08/13, 08/27/13, 09/24/13, 10/22/13, 11/26/13, 12/17/13, 01/28/14, 02/25/14, 03/19/14, 03/25/14, 04/22/14, 05/07/14, 05/27/14, 06/24/14, 09/23/14, 10/28/14, 11/12/14 remain closed and/or as redacted and all recording to be preserved. President Frank further moved that 08/26/14, 09/22/14 and 10/07/14 be released for public viewing. Secretary Althoff seconded the motion. The motion carried by a roll call vote (4 ayes – Frank, Althoff, Perry, Lowe / 0 nays / 1 absent - Costin).

Deputy Chief Krestan reported that the new ambulance was delivered and the Trustees are invited to see it after the meeting.

**ADJOURNMENT**

There being no further business to come before the Board, at 7:03 p.m. Treasurer Perry made a motion to adjourn the meeting. Secretary Althoff seconded the motion. The motion carried by a voice vote with no dissension (4 ayes / 0 nays / 1 absent).

Respectfully submitted,



Thomas Althoff  
Secretary, Board of Trustees