

Lisle-Woodridge Fire District
Board of Trustees Regular Meeting Minutes
Tuesday, February 24, 2015 5:30 p.m.
Station #51 / Headquarters 1005 School Street Lisle, IL

CALL TO ORDER

President Frank called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:30 p.m. on Tuesday, February 24, 2015, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Frank, Vice President Lowe, Secretary Althoff, Treasurer Perry, Trustee Costin, Chief Freeman, Finance Director Beshears, Attorney Weiler of Mickey, Wilson, Weiler, Renzi & Andersson and Recording Secretary McClain. Also present: Deputy Chief Krestan, Deputy Chief Anderson, Bureau Chief Spinazola, Battalion Chief Reynolds and Union President Capua.

PLEDGE OF ALLEGIANCE

Secretary Althoff led everyone in the Pledge of Allegiance.

CONSENT AGENDA

Discussion took place between the Board and Finance Director Beshears regarding the new law requiring bidding on purchases in excess of \$20,000.00. Attorney Weiler clarified the procurement process and the new 705K state statute and compliance with the District Purchasing Manual. The Board agreed that staff should provide detailed information in the Board packets for purchases that undergo the competitive bidding process in the future.

President Frank asked if anyone wanted any items removed from the February 24, 2015 Omnibus Vote Agenda. Secretary Althoff made a motion to place items 1 - 8 inclusively as Omnibus Vote Agenda items; and further moved that these items be considered together as the Omnibus Vote Agenda. Vice President Lowe seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

1. Approve January 15, 2015 Board of Trustee Special Meeting Minutes
2. Approve January 15, 2015 Board of Trustee Closed Session Minutes
3. Approve January 27, 2015 Board of Trustee Regular Meeting Minutes
4. Approve January 27, 2015 Board of Trustee Closed Session Minutes
5. Approve Purchase Order Batch #15ENC004 –
6. Approve February 2015 Accounts Payable Expenditures
7. Acknowledge Receipt of January 2015 Financial Report
8. Acknowledge Receipt of Activity Reports

Secretary Althoff made a motion to approve agenda items 1 – 8 inclusively as the Omnibus Vote Agenda in a single group. Treasurer Perry seconded the motion. The motion carried by a roll call vote (5 ayes – Althoff, Perry, Costin, Lowe, Frank / 0 nays).

COMMUNICATIONS RECEIVED

None.

MATTERS OF THE PUBLIC

MATTERS OF LOCAL UNION #2986

President Capua of Local #2986 gave a Power Point presentation titled Consolidation 2015. The presentation explained the steps and process of the Regional Fire Protection Agency Act. AFFI is providing \$15,000.00 funding and has chosen a five member Consolidation Committee. Lisle-Woodridge FPD and Darien-Woodridge FPD have been chosen to be the “test” departments. The process is expected to be complete within 90 days. Our Local is hosting a presentation by the consulting team on March 23rd.

President Capua expressed his thoughts to the Board regarding the strategic planning process and the promotion process.

OLD BUSINESS

None.

NEW BUSINESS

Draft Purchasing Manual Revisions

Finance Director Beshears provided a red-lined copy of the Purchasing Manual. The Board asked questions and received answers regarding the changes. The majority of the Board agreed that background information should be provided in the packet when competitive bidding occurs.

Secretary Althoff made a motion to approve the draft Purchasing Manual revisions, second by Vice President Lowe. The motion carried by a roll call vote (5 ayes – Althoff, Lowe, Costin, Perry, Frank / 0 nays).

Board of Fire Commissioners Report

Deputy Chief Krestan reported that on February 10, 2015, Attorney Weiler, Commissioner Vavruska and himself participated in the Human Rights complaint hearing.

Pension Board Report

Deputy Chief Krestan reported on the February 23, 2015 Pension meeting. The draft Actuarial Report will be placed in SugarSync.

Treasurer Perry reported that he and President Frank met with Union President Capua and Pension President Demas regarding the employee 457 Plan review.

DuPage Fire District Trustees Association

Nothing to report. No scheduled meetings.

IAFPD / NIAFPD Report

Vice President Lowe reported that the NIAFPD Conference went well and provided the Trustees with a lot of information. The 18th Annual Fire Service Legislative Day/Reception is coming up March 25, 2015 in Springfield. The IFCA chose Timothy Sashko as their new Executive Director. D/C Krestan provided a draft list of the legislative contacts for the Fire District.

- *IAFPD - 72nd Annual Conference – Peoria June 25-27, 2015*

DUCOMM Report

Deputy Chief Krestan reported that DuComm is working on the new CAD system. Vice President Lowe is being considered for the vacant Directors position. The second facility is on hold. Hinsdale Fire Department will be added to Fire South.

Lisle Downtown Development

- *Downtown TIF Joint Review Board*
Secretary Althoff stated that there is nothing further to report. Attorney Weiler reported meeting with the Attorney for the developer regarding the parking and easement. The District will continue to move toward being named the guarantee. Secretary Althoff will continue to represent the District and Vice President Lowe volunteered to act as his back-up.

2015 Strategic Plan

Deputy Chief Krestan referred to the memo that was sent on February 20, 2015.

Action item #2 Define Planning Team – The Board agreed that the team listed is acceptable.

Action item #3 Approve External Stakeholder Process – Deputy Chief Krestan explained the recommendations outlined by Craig Rapp and the need for the stakeholders to meet as a group. The tentative meeting date is May 9, 2015. An environmental scan will also be compiled by staff (a sample was provided).

Trustee Items for Discussion

Treasurer Perry asked about the insurance figures in the cost containment report. Finance Director Beshears expects to meet with the agent and Insurance Committee in March.

Presidents Report

President Frank thanked everyone for completing the Trustee training. Vice President Lowe represented us well at the NIAFPD Conference. Chief Freeman was thanked for providing the procedure for submitting witness slips. President Frank stated that the Fire Chief Search Committee did not meet and it was determined that all decisions would be made by the entire Board. We have continued our outreach to Darien-Woodridge, President Frank distributed a sheet of topics. Deputy Chief Krestan met twice with Deputy Chief Gorsky of Darien-Woodridge FPD to put the topics together.

CHIEF'S REPORT: SUMMARY & ADMINISTRATIVE CALENDAR

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Chief Freeman explained the Safer Grant and discussion took place with the Board. The sense of the Board was that staff should apply for this grant.

CLOSED SESSION

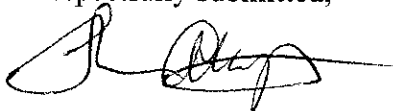
At 7:32 p.m. President Frank made a motion to go into closed session to discuss pending, probable, or imminent litigation (5 ILCS 120/2 (c) 11) and appointment, employment, compensation, discipline, performance or dismissal of specific employees or legal counsel (5 ILCS 120/2 (c) 1). Secretary Althoff seconded the motion. The motion carried by a roll call vote (5 ayes – Frank, Althoff, Costin, Perry, Lowe / 0 nays).

Having taken no action in closed session, President Frank reconvened the open session portion of the meeting at 9:06 p.m. Present were President Frank, Vice President Lowe, Secretary Althoff, Treasurer Perry, Trustee Costin, Chief Freeman, Union President Capua and Recording Secretary McClain.

ADJOURNMENT

There being no further business to come before the Board, at 9:07 p.m. Trustee Costin made a motion to adjourn the meeting. Secretary Althoff seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

Respectfully submitted,



Thomas Althoff
Secretary, Board of Trustees