

**Lisle-Woodridge Fire District**  
*Board of Trustees Regular Meeting Minutes*  
*Tuesday, April 28, 2015 5:30 p.m.*  
*Station #51 / Headquarters 1005 School Street Lisle, IL*

**CALL TO ORDER**

President Frank called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:30 p.m. on Tuesday, April 28, 2015, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

**ROLL CALL**

In attendance were President Frank, Vice President Lowe, Secretary Althoff, Chief Freeman, Finance Director Beshears, Attorney Weiler of Mickey, Wilson, Weiler, Renzi & Andersson and Recording Secretary McClain. Also present: Deputy Chief Krestan, Deputy Chief Anderson, Bureau Chief Spinazola, EMS Coordinator Weaver, Battalion Chief Johnson, Pension President Demas, Union President Capua and Craig Rapp of NIU. Trustee Costin was absent and excused.

**PLEDGE OF ALLEGIANCE**

Captain Madden led everyone in the Pledge of Allegiance.

**CONSENT AGENDA**

President Frank asked if anyone wanted any items removed from the April 28, 2015 Omnibus Vote Agenda. Treasurer Perry made a motion to place items 1 - 5 inclusively as Omnibus Vote Agenda items; and further moved that these items be considered together as the Omnibus Vote Agenda. Secretary Althoff seconded the motion. The motion carried by a voice vote with no dissension (4 ayes / 0 nays / 1 absent).

1. Approve March 24, 2015 Board of Trustee Regular Meeting Minutes
2. Approve March 24, 2015 Board of Trustee Closed Session Minutes
3. Approve April 2015 Accounts Payable Expenditures
4. Acknowledge Receipt of March 2015 Financial Report
5. Acknowledge Receipt of Activity Reports

Treasurer Perry made a motion to approve agenda items 1 – 5 inclusively as the Omnibus Vote Agenda in a single group. Secretary Althoff seconded the motion. The motion carried by a roll call vote (4 ayes – Perry, Althoff, Lowe, Frank / 0 nays / 1 absent - Costin).

Chief Freeman reported that the overtime line item is at 47%. This is being analyzed and is primarily driven by out-of-rank, personal time and injuries. In May additional information and options will be offered.

**COMMUNICATIONS RECEIVED**

Chief Freeman reported on the chimney fire in Woodridge.

## MATTERS OF THE PUBLIC

### MATTERS OF LOCAL UNION #2986

President Capua of Local #2986 reported that the Union held their election and he was re-elected President, Jake Saylor was elected 2<sup>nd</sup> Vice President and Joe Barnes was elected Treasurer. President Capua thanked Pension President Demas for coordinating the 457 Plan presentation. The promotion ceremony on April 22 was well attended. Coming up in May is the Strategic Plan meeting, a labor management meeting and on May 23<sup>rd</sup> the 27<sup>th</sup> Annual Fishing Derby.

### OLD BUSINESS

#### *2015 Strategic Plan Process*

Craig Rapp of NIU Government Studies presented the information gathered on April 9<sup>th</sup> at the external stakeholders meeting. The Board asked questions regarding identifying the bottom line on a go-forward-basis. Mr. Rapp stated that the Strategic Plan does not include an Action Plan. The process needs to focus on the magnitude of the Pension liability. Treasurer Perry would like to see comparatives of the top five surrounding Fire Districts. At 6:26 Mr. Rapp exited the Board meeting. The internal Strategic Planning meeting will be on May 9<sup>th</sup> and the primary focus will be on the SWOT analysis.

#### *Lisle Downtown Development*

Attorney Weiler stated that the meeting regarding the easement that was scheduled for last Friday was cancelled. He is in the process of rescheduling.

- *Downtown TIF Joint Review Board* – Nothing to report.

### NEW BUSINESS

#### *Oath of Office for Appointed Trustee*

Brent E. Frank was appointed to the Lisle-Woodridge Fire District Board of Trustees by the DuPage County Board on April 28, 2015. Vice President Lowe administered the Oath of Office to Mr. Frank.

#### *Reconstitution of the Board of Trustees Due to Appointment*

Vice President Lowe nominated Brent Frank to the office of President. Vice President Lowe asked if there were any other nominations for President. There being none Vice President Lowe asked for a motion to accept the nomination by acclamation. Trustee Althoff so moved and Vice President Lowe seconded the motion. The motion carried by a voice vote with no dissension. (4 ayes / 0 nays / 1 absent).

Secretary Althoff nominated Jamie Lowe to the office of Vice President. President Frank asked if there were any other nominations for Vice President. There being none, President Frank asked for a motion to accept the nomination by acclamation. Trustee Althoff so moved and President Frank seconded the motion. The motion carried by a voice vote with no dissension. (4 ayes / 0 nays / 1 absent).

Vice President Lowe nominated Tom Althoff to the office of Secretary. President Frank asked if there were any other nominations for Secretary. There being none, President Frank asked for a motion to accept the nomination by acclamation. Vice President Lowe so moved and President

Frank seconded the motion. The motion carried by a voice vote with no dissension (4 ayes / 0 nays / 1 absent).

Secretary Althoff nominated John Perry to the office of Treasurer. President Frank asked if there were any other nominations for Treasurer. There being none, President Frank asked for a motion to accept the nomination by acclamation. Secretary Althoff so moved and President Frank seconded the motion. The motion carried by a voice vote with no dissension (4 ayes / 0 nays / 1 absent).

*Approve Amended Fraud Prevention and Detection Policy*

Finance Director Beshears stated that these policies and procedures were originally adopted in 2006 and are being updated with current information.

This item was tabled.

*Approve Amended Fraud Prevention and Detection Procedures*

This item was tabled.

*Board of Fire Commissioners Report*

Deputy Chief Krestan reported that promotions were approved. Additional information was provided to the arbitrator regarding the Human Rights complaint.

*Pension Board Report*

Pension President Demas reported on the April 27, 2015 meeting. President Frank challenged the members to attend the May 26 Pension or Board meeting for the presentation of Lauterbach and Amen. A service pension application was received for Battalion Chief Reynolds. President Demas also reported on the ruling in the Jakobsons case.

*IAFPD / NIAFPD Report*

Vice President Lowe reported that there is a May cut-off for registration of the June IAFPD Conference.

- *IAFPD - 72<sup>nd</sup> Annual Conference – Peoria June 25-27, 2015*

*DUCOMM Report*

Vice President Lowe was congratulated on his appointment to the Fire District Director position on the Board for a two year term. The Board is considering adding more fire department positions. Vice President Lowe attended his first meeting and reported that the second facility is off the table. They are looking at an existing location to lease in Lombard.

Deputy Chief Krestan reported that Hinsdale Fire Department was added to Fire South today.

*Trustee Items for Discussion*

Secretary Althoff reported on the April 16<sup>th</sup> VEBA meeting. He thanked staff for attending the Kiwanis Club Pancake Breakfast and reminded everyone to support the Memorial Day Celebrations.

Treasurer Perry reiterated that he was unable to attend the last Board meeting, but he did support the promotion plan that was passed by Ordinance. He thanked staff for the CPR training. Treasurer Perry requested a salary schedule for civilian personnel and positions above Captain for 2014 and 2015.

*Presidents Report*

President Frank congratulated the promoted personnel. He reported that Downers Grove Fire Department was awarded an ISO Class 1 rating. The AFFI consolidation study is proceeding. President Frank thanked D/C Krestan for his cooperation with the Deputy from Darien-Woodridge. Finance Director Beshears reported on the status of the IMET investments and is expecting a large settlement in May. The Board discussed alternate investment options. President Frank made the suggestion to begin the Legal RFI process.

**CHIEF'S REPORT: SUMMARY & ADMINISTRATIVE CALENDAR**

Chief Freeman addressed the issue of having five people off on injury contributing to the overtime. Chief Freeman reported on the DuPage Chiefs presentation moving toward consolidation. Along with that HB229 is gaining momentum. The Board discussed. Deputy Chief Krestan spent a Saturday at the local library as the Honorary Librarian.

**CLOSED SESSION**

None

**ADJOURNMENT**

There being no further business to come before the Board, at 7:18 p.m. Vice President Lowe made a motion to adjourn the meeting. Treasurer Perry seconded the motion. The motion carried by a voice vote with no dissension (4 ayes / 0 nays / 1 absent).

Respectfully submitted,



Thomas Althoff  
Secretary, Board of Trustees