

Lisle-Woodridge Fire District
Board of Trustees Regular Meeting Minutes
Tuesday, July 28, 2015 4:00 p.m.
Station #51 / Headquarters 1005 School Street Lisle, IL

CALL TO ORDER

President Frank called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 4:00 p.m. on Tuesday, July 28, 2015, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Frank, Vice President Lowe, Secretary Althoff, Treasurer Perry, Trustee Costin, Chief Freeman, Finance Director Beshears, and Recording Secretary McClain. Also present: Deputy Chief Krestan, EMS Coordinator Weaver, Battalion Chief Mulford, Battalion Chief Johnsen, Union President Capua, Matthew Holland and Family, Bernie Bernard, FM Pawlisz and Craig Rapp (4:16).

PLEDGE OF ALLEGIANCE

Matthew Holland led everyone in the Pledge of Allegiance.

President Frank deferred to agenda item #1 under New Business.

Presentation of Award of Exemplary Action

Matthew Holland and his family along with Bernie Bernard (employer) were invited to step forward. Chief Freeman gave a brief synopsis of a structure fire where Mr. Holland quickly alerted the unaware family and called 9-1-1. Mr. Holland's actions contributed greatly to the positive outcome of this emergency situation. Vice President Lowe read the certificate and President Frank presented the Award of Exemplary Action to Mr. Holland.

CONSENT AGENDA

President Frank asked if anyone wanted any items removed from the July 28, 2015 Omnibus Vote Agenda. Secretary Althoff made a motion to place items 1 - 12 inclusively as Omnibus Vote Agenda items; and further moved that these items be considered together as the Omnibus Vote Agenda. Vice President Lowe seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

1. Approve June 23, 2015 Board of Trustee Meeting Minutes
2. Approve June 23, 2015 Board of Trustee Closed Session Minutes
3. Approve July 16, 2015 Board of Trustee Special Meeting Minutes
4. Approve July 16, 2015 Board of Trustee Closed Session Minutes
5. Approve Accounts Payable Batch 15ENC014 – Community Service
6. Approve Accounts Payable Batch 15ENC015 – Equipment
7. Approve Accounts Payable Batch 15ENC016 – R & M Buildings
8. Approve Cash Disbursement Batch 15CDS026

9. Approve Cash Disbursement Batch 15CDS027
10. Approve July 2015 Accounts Payable Expenditures
11. Acknowledge Receipt of June 2015 Financial Report
12. Acknowledge Receipt of Activity Reports

Secretary Althoff made a motion to approve agenda items 1 – 12 inclusively as the Omnibus Vote Agenda in a single group. Vice President Lowe seconded the motion. The motion carried by a roll call vote (5 ayes – Althoff, Lowe, Costin, Perry, Frank / 0 nays).

COMMUNICATIONS RECEIVED

None.

MATTERS OF THE PUBLIC

None.

MATTERS OF LOCAL UNION #2986

President Capua of Local #2986 reported on the events of the past month. Upcoming this weekend is the Annual Softball Tournament, the Local meeting is August 4th and on August 5th there is a meeting with Chairman Cronin and three Chiefs and three Union Representatives to discuss consolidation. August 18th is the AFFI Day at the State Fair. The International Firefighters Redmond Symposium will take place August 24-28 (President Capua will not be in attendance at the August Board meeting). We should have the results in a few weeks regarding the AFFI phase I consolidation study.

OLD BUSINESS

2015 Strategic Plan Process

Craig Rapp summarized the formal Strategic Plan process.

D/C Krestan stated that we are now refining the results and making it date specific. The financial plan is the main focus and has been moved to the forefront. We will work on the baseline financial position to present at the August meeting. Discussion took place regarding the strategic priorities and the financial projections affecting the 2016 budget process. Treasurer Perry stated that we need to expand involvement and would like everyone in the organization made aware of our financial position and the challenges we face with the hope of having new ideas contributed.

At 4:52 Craig Rapp exited the Board room.

Lisle Downtown Development

Deputy Chief Krestan reported that he has contacted the Developer and the Village with questions raised by Treasurer Perry, he has not heard back from either of them. President Frank referred to the Marquette License Agreement and stated that conditions have changed and he would like this turned over to the new legal counsel for review, the other Board members concurred. Discussion took place regarding addressing specific issues appropriately.

- *Downtown TIF Joint Review Board* – Secretary Althoff requested this standing agenda item be removed.

NEW BUSINESS

Approve Ordinance No. 15-__ __ Amending the Lisle-Woodridge Fire Protection District Ordinance No. 07-14 Non-Resident EMS Billing Fee Schedule

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EMS Coordinator Weaver referenced the Naperville Study for information collected from 118 communities in the surrounding area to determine ambulance billing rates.

Motion was made by Secretary Althoff, second by Treasurer Perry to adopt Ordinance No. 15-____ amending the Lisle-Woodridge Fire Protection District Ordinance No. 07-14 non-resident EMS billing rates. Motion carried by a roll call vote (5 ayes – Althoff, Perry, Costin, Lowe, Frank / 0 nays) President Frank assigned ordinance number 15-08.

Approve Ordinance No. 15-____ Amending the Lisle-Woodridge Fire Protection District Ordinance No. 07-15 Resident EMS Billing Fee Schedule

Motion was made by Secretary Althoff, second by Trustee Costin to adopt Ordinance No. 15-____ amending the Lisle-Woodridge Fire Protection District Ordinance No. 07-15 resident EMS billing rates. Motion carried by a roll call vote (5 ayes – Althoff, Costin, Perry, Lowe, Frank / 0 nays) President Frank assigned ordinance number 15-09.

Approve Resolution No. 15-____ Authorizing the Disposition of Property Owned by the Lisle-Woodridge Fire District and no Longer Needed for the District's Purpose.

Chief Freeman stated that this resolution requires approval to dispose of the Zodiac Dive Boat which can no longer be used by the Fire District for rescue purposes due to its unsafe condition.

Motion was made by Treasurer Perry, second by Secretary Althoff to approve Resolution No. 15-____ authorizing the disposition of property owned by the Lisle-Woodridge Fire District and no longer needed for the Districts' purpose. Motion carried by a roll call vote (5 ayes – Perry, Althoff, Perry, Costin, Lowe, Frank / 0 nays) President Frank assigned resolution number 15-10.

List of Authorized Financial Dealers and Institutions

Finance Director Beshears reported that First Empire Securities, UBS Financial Services and Mischler Financial have been added to the list of Authorized Financial Dealers and Institutions.

Motion was made by Secretary Althoff, second by Vice President Lowe to approve the revised list of authorized financial dealers and institutions. Motion carried by a roll call vote (5 ayes – Althoff, Lowe, Costin, Perry, Frank / 0 nays).

Board of Fire Commissioners Report

Vice President Lowe stated that it has been quiet. The Board gave Deputy Chief Krestan direction to present the legal service cost savings offered by the firm of Ottosen, Britz, Kelly, Cooper, Gilbert & DiNolfo to the Commissioners for consideration.

Pension Board Report

The Pension Board did not meet in July.

- *Actuarial Report / Annual Pension Levy Request-* Treasurer Perry reported that he participated in a conference call with Chief Freeman, Pension President Demas and Lauterbach and Amen representative, Todd Schroeder to resolve some discrepancies. Additional documents are forthcoming.

Motion was made by Treasurer Perry, second by Secretary Althoff to acknowledge receipt of the Pension Levy Request. Motion carried by a roll call vote (5 ayes – Perry, Althoff, Costin, Lowe, Frank / 0 nays).

IAPFD / NIAFPD Report

Vice President Lowe reported that the NIAFPD Board meeting is August 22nd in Riverside. On October 3rd, Lisle-Woodridge will host an IAFPD symposium from 8:00-11:00 a.m. at Station #51. Deputy Chief Krestan stated that the Annual Open House is on the same day at Station #52.

DUCOMM Report

Vice President Lowe reported that they are looking at existing properties to convert into a second facility.

- *Executive Board* - The next Executive Meeting is August 26th. President Frank attended his first meeting as a Director.

Trustee Items for Discussion

Treasurer Perry thanked EMS for the good job done in securing an ambulance billing provider so quickly.

President's Report

President Frank reported on an issue of conflict of interest which has been resolved. President Frank requested a special meeting in order for the Board to review the Collective Bargaining Agreement.

CHIEF'S REPORT: SUMMARY & ADMINISTRATIVE CALENDAR

Chief Freeman had nothing further to report.

EMS Coordinator Weaver reported on the Eyes to the Skies Event.

EMS Coordinator Weaver reported on an incident where the crew went "above and beyond" for a patient. He commended the following members: FM Kleronomos, FF1 Orth, FM Brown, FM Gieser and FM Collins.

CLOSED SESSION

At 5:29 p.m. motion was made by Secretary Althoff, second by Treasurer Perry to go into closed session to discuss the semi-annual review of closed session meeting minutes (5ILCS 120/2 (c) 21) and appointment, employment, compensation, discipline, performance or dismissal of specific employees or legal counsel (5 ILCS 120/2 (c) 1). The motion carried by a roll call vote (5 ayes – Althoff, Perry, Costin, Lowe, Frank / 0 nays).

Having taken no action in closed session, President Frank reconvened the open session portion of the meeting at 6:08 p.m. Present were President Frank, Vice President Lowe, Secretary Althoff, Treasurer Perry, Trustee Costin, Chief Freeman, Finance Director Beshears, Deputy Chief Krestan, and Recording Secretary McClain.


After reviewing previous closed session meeting minutes, Vice President Lowe moved that 06/07/82, 12/14/82, 10/10/95, 11/14/95, 02/13/96, 02/27/96, 03/12/96, 06/06/96, 09/24/96, 07/24/2001, 08/28/01, 04/26/11, 08/23/11, 10/25/11, 11/22/11, 01/24/12, 02/28/12, 03/29/12, 05/22/12, 06/26/12, 07/06/12, 07/24/12, 08/28/12, 09/25/12, 10/08/12, 10/23/12, 11/27/12, 12/18/12, 01/22/13, 03/19/13, 04/23/13, 07/23/13, 08/08/13, 08/27/13, 09/24/13, 10/22/13, 11/26/13, 12/17/13, 01/28/14, 02/25/14, 03/19/14, 03/25/14, 04/22/14, 05/07/14, 05/27/14, 06/24/14, 09/23/14, 10/28/14, 11/12/14, 12/16/2014, 01/15/2015, 01/27/2015, 02/24/2015, 03/24/2015, and 05/26/2015 remain closed and/or as redacted and all recording to be preserved. Secretary Althoff seconded the motion. The motion carried by a roll call vote (5 ayes – Lowe, Althoff, Costin, Perry, Frank / 0 nays).

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ADJOURNMENT

There being no further business to come before the Board, at 6:10 p.m. Vice President Lowe made a motion to adjourn the meeting. Treasurer Perry seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Thomas Althoff', written in a cursive style.

Thomas Althoff
Secretary, Board of Trustees