

Lisle-Woodridge Fire District
Board of Trustees Regular Meeting Minutes
Tuesday, November 24, 2015 4:00 p.m.
Station #51 / Headquarters 1005 School Street Lisle, IL

CALL TO ORDER

President Frank called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 4:02 p.m. on Tuesday, November 24, 2015, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Frank, Secretary Althoff, Treasurer Perry, Trustee Costin, Chief Freeman, Finance Director Beshears and Attorney Ottosen. Also present: Deputy Chief Krestan, Bureau Chief Spinazola, Battalion Chief Mulford, Battalion Chief Johnson, Battalion Chief Johnsen, Union President Capua, Jamie Lowe, Bill Munch and members of Local #2986.

PLEDGE OF ALLEGIANCE

Jamie Lowe led everyone in the Pledge of Allegiance.

CONSENT AGENDA

President Frank read all items listed and asked if anyone wanted any items removed from the November 24, 2015 Omnibus Vote Agenda. Trustee Costin requested the sentence regarding the easement in the November 16, 2015 minutes be moved to the easement paragraph.

1. Approve October 27, 2015 Board of Trustee Regular Meeting Minutes
2. Approve November 16, 2015 Board of Trustee Special Meeting Minutes
3. Approve November 16, 2015 Board of Trustee Closed Session Minutes
4. Approve Cash Disbursement Batch 15CDS040
5. Approve Purchase Order 15ENC034 – R & M Building
6. Approve Purchase Order 15ENC036 – R & M Equipment
7. Approve Purchase Order 15ENC037 – R & M Vehicles
8. Approve Purchase Order 15ENC039 – Equipment
9. Approve Purchase Order 15ENC040 – Clothing Uniforms
10. Approve November 2015 Accounts Payable Expenditures
11. Acknowledge Receipt of October 2015 Financial Report
12. Acknowledge Receipt of Activity Reports

Treasurer Perry made a motion to approve items 1 - 12 inclusively as the Omnibus Vote Agenda including the November 16th minutes as amended. Secretary Althoff seconded the motion. The motion carried by a roll call vote (4 ayes – Perry, Althoff, Costin, Frank / 0 nays).

COMMUNICATIONS RECEIVED

None.

MATTERS OF THE PUBLIC

None.

MATTERS OF LOCAL UNION #2986

Union President Capua stated that contract negotiations continue to move forward. The Local AFFI meeting on November 5th was a success. December 4th is the Annual Labor Conference. Dave Kowalski is retiring December 4th and the Kids Christmas Party is December 5th. Phase I of the consolidation study is complete and will be presented December 16th.

President Capua commented on the proposed budget.

OLD BUSINESS

Lisle Downtown Development

Secretary Althoff stated that a closing date has not been determined.

President Frank deferred to item #1 under New Business.

Presentation to Jamie Lowe

Jamie Lowe addressed the Board and explained his new position on the County Board. President Frank and Deputy Chief Krestan thanked former Trustee Lowe and presented a gavel and helmet shield to commemorate his service on the Board and to the residents of the Lisle-Woodridge Fire District.

2015 Strategic Plan Process

D/C Krestan stated the 2015 Strategic Plan document has been updated and is complete. The Board discussed the revisions.

Treasurer Perry made a motion to approve the 2015 Strategic Plan as presented, seconded by Secretary Althoff. The motion carried by a voice vote with no dissension (4 ayes / 0 nays).

NEW BUSINESS

Public Hearing on Ordinance No. 15-___ Budget and Appropriations for FY2016

Finance Director Beshears explained the changes that were made. President Capua asked what amount was allocated for salary increases. Chief Freeman explained that 1% was assigned across the board for bargaining and non-bargaining increases. Publication was made 30 days prior to this Public Hearing and the Draft FY2016 Budget was on file for public inspection.

Approve Ordinance 15-___ Budget and Appropriations for FY2016

Secretary Althoff made a motion to approve Ordinance No. 15-14 Budget and Appropriations for FY2016 in the amount of \$24,850,298.00, seconded by Trustee Costin. The motion carried by a roll call vote (4 ayes – Althoff, Costin, Perry, Frank / 0 nays).

Approve Ordinance 15-___ Truth in Taxation

Treasurer Perry made a motion to approve Ordinance No. 15-15 Truth in Taxation in the amount of \$17,917,915.00, seconded by Trustee Costin. The motion carried by a roll call vote (4 ayes – Perry, Costin, Althoff, Frank / 0 nays).

Resolution #15-___ Authorizing the Disposition of Property Owned by the Lisle-Woodridge Fire District and No Longer Needed for the District's Purpose

Chief Freeman explained that this is a request to dispose of a 1984 Evinrude 25HP boat motor. This item has no value.

Secretary Althoff made a motion to approve Resolution No. 15-16 Authorizing the Disposition of Property Owned by the Lisle-Woodridge Fire District and No Longer Needed for the District's Purpose. Trustee Costin seconded the motion. The motion carried by a roll call vote (4 ayes – Althoff, Costin, Perry, Frank / 0 nays).

Agreement with UBS Financial Services

Treasurer Perry made a motion to approve the agreement with UBS Financial Services, seconded by Secretary Althoff. The motion carried by a roll call vote (4 ayes – Perry, Althoff, Costin, Frank / 0 nays).

Approve BOT Directive #15-0001 FOI Officer

Treasurer Perry made a motion to approve BOT Directive #15-0001 FOI Officer, seconded by Secretary Althoff. The motion carried by a voice vote with no dissension (4 ayes / 0 nays). Required Freedom of Information Officer training is available online.

Approve BOT Directive #15-0002 New Job Description: MIS Specialist

Chief Freeman explained the need to update the current duties of the MIS Specialist.

Secretary Althoff made a motion to approve BOT Directive #15-0002 new MIS Specialist job description, seconded by Treasurer Perry. The motion carried by a voice vote with no dissension (4 ayes / 0 nays).

Adopt 2016 Board of Trustees Regularly Scheduled Meeting Dates

Trustee Costin made a motion to adopt the 2016 Board of Trustee regularly scheduled meeting dates as presented, seconded by Secretary Althoff. The motion carried by a voice vote with no dissension (4 ayes / 0 nays).

Government Finance Officers Association (GFOA) Award

Chief Freeman stated that this is the 23rd consecutive year that the Finance Department, specifically Finance Director Beshears, has received the GFOA Award. The Board congratulated Finance Director Beshears and her staff.

Board of Fire Commissioners Report

President Frank stated that Trustee Costin has volunteered to be the Board of Trustees liaison.

Deputy Chief Krestan reported the Commissioners will meet on Wednesday, December 2nd. The Human Rights complaint has been dropped. The Firefighter testing process will begin in January.

Pension Board Report

Deputy Chief Krestan reported that Dave Kowalski's service pension was approved. His retirement recognition will be on December 4th at 3:00 p.m. UBS reviewed the 3rd quarter investments. The accountant, Laurie Hayes, will be stepping down. Chief Freeman reported that additional information regarding Pension Obligation Bonds was provided by Robert Baird Inc. for the Trustees' review.

IAFPD / NIAFPD Report

President Frank asked that the NIAFPD Conference information be sent to the Trustees.

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DUCOMM Report

President Frank stated that he will be attending the Executive Board meeting tomorrow. Deputy Chief Krestan reported on the current activities at DUCUMM.

Trustee Items for Discussion

Treasurer Perry commended staff for turning out the Strategic Plan. Secretary Althoff reported on the Joint Review Board meeting and the three TIF's.

President's Report

President Frank congratulated Finance Director Beshears for receiving the GFOA Award.

CHIEF'S REPORT: SUMMARY & ADMINISTRATIVE CALENDAR

Chief Freeman stated that the Board has to meet on December 22nd in order to approve the Levy Ordinance. Discussion took place on several current issues.

CLOSED SESSION

None.

ADJOURNMENT

There being no further business to come before the Board, at 5:11 p.m. Trustee Costin made a motion to adjourn the meeting. Secretary Althoff seconded the motion. The motion carried by a voice vote with no dissension (4 ayes / 0 nays).

Respectfully submitted,



Thomas Althoff
Secretary, Board of Trustees