

Lisle-Woodridge Fire District
Board of Trustees Special Meeting Minutes
Tuesday, January 3, 2017 5:00 p.m.
Station #51 / Headquarters 1005 School Street Lisle, IL

CALL TO ORDER

President Frank called the special meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:00 p.m. on Tuesday, January 3, 2017, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Frank, Secretary Chaffin, Vice President Costin, Treasurer Perry, Trustee Moeller, Chief Krestan and Recording Secretary McClain. Also present: Captain Gaebel.

PLEDGE OF ALLEGIANCE

Captain Gaebel led everyone in the Pledge of Allegiance.

MATTERS OF THE PUBLIC

None.

OLD BUSINESS

None.

NEW BUSINESS

Selection of a Fire Chief Search Firm

President Frank stated that four firms were solicited that met all the standards of the request for proposals. Three proposals were received; one firm chose not to submit a proposal.

Vice President Costin summarized the review process. Treasurer Perry contacted all the firms for references. Discussion took place regarding the benefits of conducting a personality profile.

Treasurer Perry explained the assessment center and the pros and cons involved with including it in the process. Each of the Trustees expressed their thoughts regarding the proposals. Extensive discussion took place.

The Board agreed that the entire Board should be fully involved with the process. However, one person needs to be the contact. Secretary Chaffin agreed to be the main contact.

Motion was made by Trustee Moeller, second by Vice President Costin to enter into a contract, subject to legal review, to engage GovHR USA to conduct the Fire Chief recruitment. The motion carried by a roll call vote (5 ayes - Moeller, Costin, Perry, Chaffin, Frank / 0 nays).

CLOSED SESSION

None.

ADJOURNMENT

There being no further business to come before the Board, at 5:38 p.m. Secretary Chaffin made a motion to adjourn the meeting. Treasurer Perry seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

Respectfully submitted,

A handwritten signature in black ink, appearing to read "CHAFFIN", with a horizontal line extending to the right.

Chad S. Chaffin, Secretary
Board of Trustees